

EMPLOYEE TRAINING RECORD		
TRAINING TITLE 25" Trimmer Power Lawn Mower		
KEY TEACHING POINTS		
PERSONAL PROTECTIVE EQUIPMENT		
<ul style="list-style-type: none">Safety glassesSafety boots/shoesHearing protection		
PREPARATION		
<ul style="list-style-type: none">Thoroughly inspect the area where the equipment is to be used and remove all stones, sticks, wires, bones, and other foreign objects.Check the fuel before starting the engine.Discharge the self-propelled mechanism or drive clutch before starting the engine.Never attempt to make a wheel height adjustment while the engine is running.Mow only in daylight or in good artificial light.Always be sure of your footing. Keep a firm hold on the handle and walk, never run.		
OPERATION		
<ul style="list-style-type: none">Do not change the engine governor settings or over speed the engine.Do not put hands or feet near or under rotating parts.Stop the blade when crossing gravel, roads, or walks.After striking a foreign object, stop the engine, remove the wire from the spark plug, thoroughly inspect the mower for any damage and repair the damage before restarting and operating the mower.If the equipment should start to vibrate abnormally, stop the engine and check immediately for the cause.Stop the engine whenever you leave the equipment, before cleaning the mower housing, and when making any repairs or inspections.Do not run the engine indoors.Shut the engine off and wait until the blade comes to a complete stop before removing the grass catcher.Mow across the face of slopes, never up and down.Never operate the mower without proper guards in place.		
MAINTENANCE AND STORAGE		
<ul style="list-style-type: none">Keep all nuts, bolts, and screws tight.Never store the equipment with gasoline in the tank inside a building where fumes may reach an open flame or spark.To reduce fire hazard, keep the engine free of grass, leaves, or excessive grease.		
TEST		
QUESTION	ANSWERS	
	TRUE	FALSE
1 Keep all nuts, bolts, and screws tight.		
2 Never attempt to make a wheel height adjustment while the engine is running.		
3 Thoroughly inspect the area where the equipment is to be used and remove all stones, sticks, wires, bones, and other foreign objects.		
4 Mow across the face of slopes, never up and down.		
5 Shut the engine off and wait until the blade comes to a complete stop before removing the grass catcher.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE